**Expression of Interest for Serving as an AFERM Committee Chair**

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| --- | --- |
| **NAME** |  |
| **EMAIL ADDRESS** |  |
| **PHONE NUMBER (WORK)** |  |
| **PHONE NUMBER (PERSONAL)** |  |

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| --- |
| Please describe your involvement with AFERM and the types of activities, programs, events, etc. that you have supported: |

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| Please briefly state why you are interested in serving as an AFERM Committee Chair: |

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| **Please Indicate Which Open Committee Chair/Co-Chair Position(s) You Are Interested In:** | |
| Communications Committee Chair |  |
| Infrastructure & Operations Committee Chair |  |
| Knowledge Capital Committee Chair |  |
| Membership Committee Co-Chair |  |
| Planning Committee Co-Chair |  |
| Programs Committee Co-Chair |  |
| Sponsorship Committee Chair |  |
| 2023 Summit Chair/Co-Chair |  |

Please submit the completed form no later than **September 2nd** to [president-elect@aferm.org](mailto:president-elect@aferm.org).

**Background Information**

AFERM Committees

The AFERM National Board of Directors (NBD) has established the following Committees to assist in carrying out the programs and operations of the Association:

* **Audit Committee** - the Audit Committee is charged with oversight of all material aspects of AFERM’s financial reporting, internal control, risk management and audit functions. The Committee consists of three members that have sufficient financial expertise to understand and evaluate AFERM’s financial transactions and internal control procedures.
* **Communications Committee** - The Communications Committee publishes the quarterly [AFERM newsletter](https://www.aferm.org/communications/), coordinates the promotion of AFERM at the annual ERM Summit and at partner conferences, and helps to facilitate the dissemination of useful and timely communications via the website, social media accounts, email, and other channels.
* **Infrastructure and Operations Committee -** The Infrastructure and Operations Committee is responsible for documenting AFERM’s internal governance and processes/procedures, the roles and responsibilities of AFERM’s board and standing committees, and how AFERM interfaces with its external stakeholders. The provides oversight to the **Webmaster** (who manages content on AFERM website. Maintains the AFERM email lists and manages messages sent to those lists) and the **Social Media Coordinator** (who manages AFERM’s social media presence on LinkedIn and Twitter).
* **Knowledge Capital Committee** - The Knowledge Capital Committee oversees the planning, development and delivery of intellectual capital assets of AFERM for its members.
* [**Membership**](https://www.aferm.org/member-benefits/)**Committee** – The Membership Committee is responsible for expanding AFERM membership by attracting [new members](https://www.aferm.org/membership/) and retain current members on an ongoing basis. The Membership Committee liaises with the [CAAG Committee](https://www.aferm.org/sponsors/cag-committee/) to ensure corporate [sponsors](https://www.aferm.org/sponsors/) are maximizing their free membership benefits.
* **Outreach and Advancement Committee** - The Outreach and Advancement Committee identifies opportunities to enhance and expand AFERM’s relationships with other organizations (e.g., media, universities, associations, etc.), by working closely with other AFERM committees to expand offerings for our members, increase visibility and promote awareness.
* **Planning Committee -** The Planning Committee, in consultation and coordination with the [Board](https://www.aferm.org/board/), facilitates the development of AFERM’s strategic plan, helps drive implementation of agreed-upon strategic initiatives, and monitors and reports on progress of those initiatives for the Board.
* **Programs Committee** - The Programs Committee is responsible for organizing luncheons, workshops and networking [events](https://www.aferm.org/events-list/) in which thought leaders or practitioners share ERM insights and experiences and engage in dialogue on various ERM topics and issues.
* **Sponsorship Committee** - The Sponsorship Committee identifies organizations seeking to enhance their brand and increase their exposure within the ERM community by partnering with AFERM.
* **Summit Committee** - The Summit Committee is responsible for all planning leading up to the annual AFERM Enterprise Risk Management Summit.
* **Volunteer Committee** - The Volunteer Committee is responsible for identifying, placing and recognizing volunteers through a collaborative process at AFERM, which is an all-volunteer run organization.

Per Article VIII of the AFERM Bylaws, the AFERM President appoints the Committee Chairs, except the Audit Committee, and the AFERM NBD ratifies the Chair assignments. A Committee Chair may serve more than one year.

The Committee Chairs will initiate their terms when the AFERM Board begins operations on November 1st each year.

For additional information about serving on the AFERM Committee Chair positions, please contact [president-elect@aferm.org](mailto:president-elect@aferm.org).